

Annex 4 – Rules governing refunds of the all-inclusive fee for the 2026/2027

Rules governing refunds of the all-inclusive fee	
Event	Fee refund amount
Withdrawal of enrolment prior to final enrolment	100% of the all-inclusive fee paid
Failure to meet the requirements set out in the calls for applications for regular enrolment in limited-access programmes	100% of the all-inclusive fee paid and any late payment penalties
Withdrawal from studies by 31 October for first-year students enrolled in a three-year degree programme or a single-cycle Master's degree programme, provided that no ECTS credits obtained through examinations are recorded in the student's academic record	75% of the all-inclusive fee, if paid in instalments 1st and 2nd
Withdrawal from studies by 15 January for first-year students enrolled in a two-year Master's degree programme, on condition that no ECTS credits obtained through examinations are recorded in the student's academic record.	75% of the all-inclusive fee, if paid in instalments 1st and 2nd
Withdrawal from studies by first-year students enrolled in a limited-access degree programme, provided that such withdrawal allows another student to take up the vacant place.	75% of the all-inclusive fee paid in instalments 1st and 2nd, and 100% of the all-inclusive fee paid in the other instalments
Cancellation of enrolment upon completion of the final examination in the extraordinary session of the previous academic year (without prejudice to Article 17 of the Resolution on tuition fees).	75% of the all-inclusive fee paid in instalments 1st and 2nd, and 100% of the all-inclusive fee paid in the other instalments
Degree award for students enrolled beyond the standard programme duration who complete the final examination in the first session of the graduation period of the same academic year (for the purposes of calculating years of enrolment, the duration is determined with reference to the year of first enrolment, also in cases of shortened programmes with admission to a year subsequent to the first).	100% of the all-inclusive fee paid in instalments 3rd and/or 4th, and any applicable late payment penalties
Loss of student status with continued payment of university fees	75% of the all-inclusive fee paid in instalments 1st and 2nd, and 100% of the all-inclusive fee paid in the other instalments

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Outgoing leave of absence by 31 December	50% of the all-inclusive fee, if paid in instalments 1st and 2nd, and 100% of the all-inclusive fee, if paid in the other instalments
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Other items comprising the fee:

- Virtual stamp duty – non-refundable
- Insurance coverage – non-refundable
- Student-requested individual services fees – non-refundable
- Regional tax for the right to higher education – refunds are handled by the Regional Agency for the Right to Higher Education (ER.GO)
- No refunds shall be issued for fees of less than EUR 12.00.

Refunds of fees arising from the cases set out in this regulation shall be processed within the following timeframes:

Timeframes for issuing refund decrees within	Refund payment within
31 March	30 April
30 June	31 July
30 September	31 October
31 December	31 January 2020