

NOTIFICATION OF WITHDRAWAL FROM STUDIES

Stamp duty paid
electronically - Authorised
by the Italian Revenue
Agency – Provincial
Directorate of Modena -
Modena Territorial Office
no. 77000 of 26/10/2015*

**To the Rector
of the University of
Modena and Reggio Emilia**

I, the undersigned _____
born in _____ on _____
mobile phone _____ e-mail _____ Student ID no. _____
enrolled in the Degree Programme in _____
Department of _____

DECLARE THAT I WISH TO WITHDRAW FROM STUDIES

I, the undersigned, acknowledge that this withdrawal is irrevocable, as prescribed by the laws on university education and list below, **the exams taken but not yet registered in the Esse3 system:**

Or

☐ **state** that there are no examinations to record

I also state the following:

- ☐ I return my student card
or, alternatively,
- ☐ I do not return my student card and I am aware that the Student Card can no longer be used

- ☐ I have never submitted any original document of study qualification or
or, alternatively,

- ☐ **request** that the study qualification submitted be returned to me

- ☐ as a **non-EU student** I am aware that the withdrawal from studies entails revocation of residence permit for study, and therefore the impossibility of enrolling in other Universities for the same Academic Year

- ☐ ***(only in case of withdrawal submitted by those enrolled in the Bachelor's and Single-cycle Master's Degree programmes by October 31 and by those enrolled in two-year Master's Degree programmes by January 15 of the year of enrolment)*** request, by submitting the specific form "Richiesta rimborso tasse" (Tax refund claim) the refund of University fees (as provided for by the competent authorities), relating to the current academic year as I have enrolled in the first year of the degree programme.

Modena/Reggio Emilia, _____

(Signature)

Please send an email to the Registrar's Office **from your institutional email address to request that an invoice be issued for the payment of the electronic stamp duty.*