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Prot. N° 2641/2019

Modena, il 5 July 2019

(Notice to the public)

THE DIRECTOR OF THE DEPARTMENT OF LIFE SCIENCES

GIVEN DPR no. 917 of December 22, 1986;
GIVEN Law no. 168 of May 9, 1989;
CONSIDERING Legislative Decree n.165 of March 30, 2001, and in particular art. 7;
CONSIDERING the current regulation governing the public selective procedure for the assignment of collaboration assignments in the context of Research Projects;
GIVEN Law no. 240 of December 30, 2010 and in particular art.18;
CONSIDERING that the Department must meet special, temporary and contingent requirements for carrying out particular and specific activities as Independent Ethics Advisor within the research project H2020-MSCA-ITN-2018 BORGES "Biosensing with Organic Electronics", under the responsibility of Dr. Carlo Augusto Bortolotti;
CONSIDERING that the Department deems it necessary to recruit a particularly expert figure in the context of the aforementioned Project;
GIVEN the resolution of the Departmental Committee of 24 June 2019;
CONSIDERING that the internal ruling procedure, issued with the act Prot. N. 2520 of June 28, 2019 gave a negative result;
ASSESSED the financial coverage on the Department's Budget;
CONSIDERED appropriate to provide

ISSUE
Single Art.

A public selective procedure, for curriculum vitae and eventual interview, is announced for the assignment of a coordinated and continuous collaboration assignment or collaboration for free professional activity inherent to the carrying out of activities of particular and specific relevance as Independent Ethics Advisor all within the research project H2020-MSCA-ITN-2018 BORGES "Biosensing with Organic Electronics", under the responsibility of Dr. Carlo Augusto Bortolotti.

Tasks to be performed:

The professional profile, as Independent Ethics Advisor, will be appointed to monitor the ethical aspects involved in the project as well as their management in the operational phase to ensure that the research activities of the Project are managed in full compliance with the ethics principles and requirements. The professionals will therefore have to advise the members of the consortium on the ethical issues specifically identified and detailed in the Ethics Summary Report and in the Grant Agreement as well as on any further ethical questions that may arise during the work and for the whole duration of the project.

The ethical requirements that the project must comply with - on which the Ethics Advisor will be asked to give advise - are included as deliverables in Work Package 9 and refer, among others, to the following topics:

- use of biological samples already stored in biobanks, to which the project beneficiaries have access;
- protection of personal data during sample collection and recruitment of subjects for new studies by project beneficiaries, drafting of protocols for accidental investigations and informed consent models;
- use of nanoscale materials and analysis of food toxins in relation to environmental and safety regulations.

The professional profile will also be required to document his / her activity by drafting two periodic reports to be submitted as deliverables at the end of each reporting period (respectively set at month 24 and 48 of the project) and to participate to two project meetings (immediately before the reporting periods above) to contribute to the drafting of the relative reports.

Required skills:

The professional must be in possession of specific and proven expertise in the field of Ethics and Bioethics and professional experience as an Ethics Advisor.

Moreover, the possession of previous experience as an Ethics Advisor in international research projects as well as the possible participation and involvement in research ethics committees will be considered a preferential element in the profile evaluation.

Requirement for participation in the selection:

Qualification required for admission: italian degree obtained prior to D.M. 509/99 or an italian second level degree (laurea specialistica, under D.M. 509/99 or laurea magistrale, under D.M. 207/04) or first level degree + university master's degree or an equivalent academic qualification from a foreign University

In case of lack of the equivalent qualification, for the sole purpose of participating in the selection for the assignment of the appointment, the candidate may request the recognition of suitability of the aforementioned academic qualifications obtained at foreign universities. The request must be included in the application for admission to the selection procedure itself

In this case, the application must include all the useful documents allowing the Examining Commission to rule on the suitability request (for example a declaration of value on site issued by the competent Embassies).

According to art. 25 of L. 724/1994 are excluded from this selection:

1. those who have voluntarily left the service at the University of Modena and Reggio Emilia entitled to an early retirement pension;
2. those who have voluntarily left the service with another public body entitled to an early retirement pension, and who have had work or employment relationships with the University of Modena and Reggio Emilia in the five years prior to that of cessation.

Pursuant to Article 18 of Law 240/2010 contracts cannot be awarded for any reason by the University to those subjects who have a degree of kinship or affinity, up to the fourth degree included, with a professor belonging to the department or structure requesting the activation of the contract, or with the Rector, Administrative Director, or a member of the University's Board of Directors.

The following requirements will be assessed in order to verifying the high level of professionalism:

Qualifications for the evaluation

- Qualification;
- Masters, doctorates or research grants, scholarships, publications related to the subject of the collaboration;
- Experience in specific sector activities;
- Experience in projects also for public / community funding;
- Publications;
- Scholarships and assignments in National, foreign or international Research Bodies

Regarding the evaluation of qualifications, only titles produced within the deadline established for the submission of applications will be considered valid or those for which the candidates have produced, in the aforementioned deadline, a substitutive declaration of certification or substitutive declaration of an affidavit (pursuant to articles 46 and 47 of Presidential Decree No. 445/2000). An example template is attached to this announcement (Annex 2).

Non-EU citizens residing in Italy, to document statuses, facts and personal qualities certifiable or attestable by non-Italian public or private subjects, must also produce the relevant document.

Non-EU citizens not resident in Italy, to document statuses, facts and personal qualities that can be certified or attested by Italian or non-Italian public or private subjects, must also produce the relevant document.

Non-EU citizens residing in Italy can produce the titles in original, in certified copy or in a copy declared conform to the original. They can use the substitutive declarations, according to the modalities foreseen for the citizens of the European Union, only if some features to prove states, facts and personal qualities certifiable or attestable by Italian public or private subjects.

Non-EU citizens who are not resident in Italy must produce the titles, either in original, or in certified copy, or in a copy declared to be in conformity with the original.

Selection

The selection will take place, based on qualifications and experience gained by the candidates, as per curricula presented, by a commission appointed for this purpose by the Director of the Department. **60 points** will be

reserved for selection based on qualifications, the award criteria of which will be formulated by the commission during the first session and subsequently made public.

Candidates who meet the requirements for participation in the selection must achieve at least a score of **42/60 in the selection based on qualifications in order to be eligible in the case of selection of titles only and to be admitted to the interview indicated below.**

According to article 7 of the selective procedures Regulation, the Commission, after examining qualifications, may request further information, including by interview, to the subjects who have obtained, with regard to the securities held, the minimum threshold established by the notice.

The eventual interview will be aimed at verifying the relevance of the training course and work experience with respect to the subject of the assignment to be conferred and to ascertain the possession of the particular professional qualification of the candidate necessary for carrying out the task to be entrusted.

The date and place of the possible interview will be communicated to aspiring candidates deemed suitable by the aforementioned commission, exclusively by e-mail not less than three days before the chosen date for the interview.

It is therefore mandatory in the body of the application to indicate an e-mail address: it will be the only way of communication.

The commission has **40 points** for the interview.

The interview will not be considered passed if the candidate has not achieved a vote of at least **30 points** out of the 40 available.

The overall vote, in the event of an interview, will be given by the sum of the grade obtained in the evaluation of the qualifications and the grade obtained in the interview.

In the event of a tie, at the end of the evaluation of the qualifications and the interview, the younger candidate will be preferred.

The judgment of the Commission is unquestionable on the merits.

Nature and duration of the assignment

The assignment will be conferred with a work performance contract pursuant to art. 2222 and following of the Civil Code, which will take the form of coordinated and continuous collaboration or collaboration for professional activities, for a period of **40 months presumably starting from September 2019.**

It is specified that the activities covered by the contract do not fall within the institutional tasks of the University's employees, the performance of the assignment by the collaborator requires compliance with the following conditions:

- absence of subordination constraint;
- absence of predetermined working hours;
- no functional inclusion in the organizational structure;
- organizational autonomy to achieve the required result.

Compensation

The gross compensation for the collaborator, for the period indicated above, is set at **€ 7,375.00** (seven thousand, three hundred and seventy five / 00).

Terms and conditions for submitting the application

The application for admission to the procedure, drawn up in plain paper, using the form contained in Annex 1), signed and addressed to the Director of the Department of Life Sciences, Via Campi, 287 - 41125 Modena, Italy, must be presented directly or by registered letter (national or international) with acknowledgment of receipt or by courier, or via PEC at the address **dsdv@pec.unimore.it no later than 1 pm on 26 July 2019.**

In case of submission of the application through a third person, this must be expressly authorized by the delegating party. The proxy must be accompanied by a copy, front and back, of a valid identity document of the delegating party and of the delegate.

In case of transmission via PEC, the candidate must use exclusively his personal certified e-mail address, under penalty of exclusion (PEC of public or private bodies, etc. are not allowed). Furthermore, the application and each of the attachments for which the handwritten signature is required will be considered valid even if the same is not affixed, since the candidate identified by the IT system through the access credentials relative to the personal user PEC.

The message must contain the following wording in the object: "PEC - Selection request Announcement Prot. 2641 of 5.07.2019".

For applications sent via PEC, candidates must retain and show upon receipt request for dispatch and delivery of the application and must ensure, under penalty of exclusion, that it has been delivered within the terms.

Applications, documents or titles received after the aforementioned deadline will not be taken into consideration.

In particular, the date of the stamp of the accepting post office will NOT be valid.

Applications must be accompanied by a photocopy of a valid identity document.

Documentation to be attached

The application must be accompanied by a training and professional curriculum showing the possession of the requisites required and in particular must contain detailed information relating to:

- personal data
- brief description of the professional profile
- academic qualification with relative declaration about the exams taken;
- work experience related to the job to be filled
- other qualifications assessable for the purpose of conferring the assignment in question.

The Administration reserves the right to check the declarations made by the candidates.

The application must also be accompanied by a substitutive declaration of a notary deed pursuant to Article 47 of the Presidential Decree. 445/2000 and art. 18 L. 240/2010 (attachment n. 3).

With reference to the provisions of Legislative Decree No. 196/2003, concerning the protection of persons and other subjects regarding the processing and dissemination of personal data, the Department of Life Sciences - Via Campi, n. 287 cap 41125 city Modena, as owner of the data relating to this procedure, informs that the processing of the data contained in the requests for participation is aimed solely at the management of the selection activity and that the same will take place with the use of IT procedures and paper archiving of the related acts.

The Department also specifies the mandatory nature of the provision of data and the consequence of non-admission to the selection in case of refusal to supply the same.

Candidates enjoy the rights referred to in art. 7 of the aforementioned law including the right to access the data concerning them, as well as some complementary rights including the right to update, correct, integrate or delete erroneous, incomplete or collected data in terms that do not comply with the law .

Pursuant to the provisions of art. 5 of the law of 7 August 1990, n. 241, the person in charge of the procedure referred to in this announcement is the Director of the Department, Prof. Daniela Quaglino - Department of Life Sciences, Via Campi n. 287 - 41125 Modena, telephone 059 2057143.

Body responsible for entrusting the assignment

The Director of the Department of Life Sciences will assign the assignment.

The Department of Life Sciences reserves the right, at its sole discretion, not to proceed with the conferment of any task in reference to the subject of this notice.

The Director of the Department of Life Sciences

(Prof. Daniela Quaglino)

Signed Daniela Quaglino

APPLICATION - CURRICULUM VITAE
(example diagram)

TO THE DIRECTOR OF THE DEPARTMENT OF LIFE SCIENCES
of the University of Modena and Reggio Emilia
Via Campi, 287 - 41125 MODENA

The undersigned asks to be admitted to participate in the public selective procedure, by curriculum vitae and possible interview, for the assignment of a coordinated and continuous collaboration assignment or collaboration for free professional activity inherent to the performance of particular activities and specific relevance as Independent Ethics Advisor within the research project "H2020-MSCA-ITN-2018 BORGES" Biosensing with Organic Electronics ", under the responsibility of Dr. Carlo Augusto Bortolotti as per the notice posted on the Department Register and on the Official Register of the University.

To this end, being aware of the responsibilities, including penalties, in the event of untruthful declarations, declare:

SURNAME	<input type="text"/>			
NAME	<input type="text"/>			
DATE OF BIRTH	<input type="text"/>			
PLACE OF BIRTH	<input type="text"/>	PROV	<input type="text"/>	
RESIDENT IN	<input type="text"/>	PROV	<input type="text"/>	POSTAL CODE <input type="text"/>
STREET	<input type="text"/>	N.	<input type="text"/>	
FISCAL/TAX CODE	<input type="text"/>			
ITALIAN CITIZENSHIP	<input type="checkbox"/> YES	<input type="checkbox"/> NO		
PENALTY SENTENCES (a)	<input type="checkbox"/> NO	<input type="checkbox"/> YES SPECIFY WHICH _____		

To be in possession of the requisite required for participation in the selection procedure or:

equivalent to the following Italian qualification (for candidates holding a degree issued by a foreign university equivalent to the one required: indicate the equivalent title below):

_____.

To be in possession of the following qualification for participation in the selection procedure for which recognition of suitability is required (b) (for candidates who do not hold a degree issued by a foreign university equivalent to the one required: indicate followed the qualification for which the recognition of the suitability is required):

_____ **(b)**.

Declares in relation to the provisions of art. 25 of Law 724/94:

- Non not to be retired from a public administration pursuant to Article 1, paragraph 2, of the dec. Legislative Decree 165/2001;
- to be retired from a public administration referred to in Article 1, paragraph 2, of the dec. Legislative Decree 165/2001 and to be terminated by the Body _____ starting from _____.

The undersigned declares to be in possession of the legal requirements to be able to receive the assignment in question in particular

- o or not voluntarily leaving the service at the University of Modena and Reggio Emilia with entitlement to an early retirement pension;
- o or not voluntarily leaving the service with another public body entitled to an early retirement pension, and having had work or employment relationships with the University of Modena and Reggio Emilia in the five years prior to the termination date.

To attach a declaration in lieu of a notary deed pursuant to article 47 of Presidential Decree. 445/2000 and art. 18 L. 240/2010. (Attachment n. 3).

To be in possession of particular professional qualifications proven by concrete work experience or by the professional skills demonstrated and by the results achieved in carrying out the previous work activities carried out in relation to the task to be conferred.

To be aware that the activities covered by the contract do not fall within the institutional duties of University employees, and that the performance of the assignment requires compliance with the following conditions

- absence of subordination constraint;
- absence of predetermined working hours;
- no functional inclusion in the organizational structure;
- organizational autonomy to achieve the required result.

To attach a training and professional curriculum vitae and a list of the titles attached to the application dated and signed for the purpose of assessing the professional qualification required by the notice.

ADDRESS WHERE TO ADDRESS THE COMMUNICATIONS CONCERNING THE SELECTION:

Eventual c / o

STREET

N.

DISTRICT

PROV

POSTAL CODE

TELEPHONE

MAIL ADDRESS TO SEND THE CONVOCATION TO THE EVENTUAL INTERVIEW (the indication of the email address is mandatory for the convocation to the interview in the case in which the method of convocation for the interview is, foreseen in the notice, either by mail).

- _____

The undersigned declares that what is indicated in the present application is true pursuant to the art.46 and 47 D.P.R. 445/2000.

Date _____

Signature (c)

The undersigned expresses his consent so that the personal data supplied can be processed and disseminated in compliance with Legislative Decree No. 196/03, for the obligations connected with this procedure also with regard to the possible publication of the lists of candidates and final evaluation of the commission approved by the competent body.

Date _____

Signature

- a) Indicate the date of the provision and the judicial authority that issued it (indicate even if amnesty, indult, amnesty, pardon, non mention etc. have been granted) and pending criminal proceedings.
- b) Attach all the documents deemed useful for the evaluation of the qualification.
- c) The signature is mandatory, on pain of invalidity of the application.

REPLACEMENT DECLARATION OF NOTARY AND CERTIFICATION ACTING IN ACCORDANCE WITH ARTICLES 46
AND 47 OF THE D.P.R. 28.12.2000 N. 445.

the undersigned _____
(surname and name)
born in _____ prov. _____ the _____ and
resident in _____ street _____

aware that false statements, falsified documents and the use of false documents are punished under the penal code and special laws on the matter, and aware that where the aforementioned crimes are committed in order to be appointed to a public office, in the most serious cases, they can lead to disqualification from public offices;

DECLARES

- That the photocopies of the titles attached to the application, and listed below comply with the original (1):

1. _____
2. _____
3. _____

- To be in possession of the following assessable titles (2):

1. _____
2. _____
3. _____

Date, _____

The declarant

(1) Please remember to attach a photocopy of a valid identity document.

(2) The self-certification, complete with all the elements useful for the assessment, must be signed before the employee assigned to receive the documentation, or, presented or sent already signed, attached to the application, together with the photostatic copy of the document. identity of the declarant himself.

REPLACEMENT DECLARATION OF NOTARY ACTING PURSUANT TO ARTICLE 47 OF D.P.R. 28.12.2000 N. 445.

the undersigned _____
(surname and name)
born in _____ prov. _____ the _____ and
resident in _____ street _____

aware that false statements, falsified documents and the use of false documents are punished under the penal code and special laws on the matter, and aware that where the aforementioned crimes are committed in order to be appointed to a public office, in the most serious cases, they can lead to disqualification from public offices;

DECLARES

To have no degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or structure requesting the activation of the contract, or with the Rector, Administrative Director, or a member of the Board of Directors of the University.

Date, _____

The declarant

(1) Please remember to attach a photocopy of a valid identity document.

(2) The substitutive declaration of notarial deed, complete with all the elements useful for the evaluation, must be signed before the employee assigned to receive the documentation, or, presented or sent already signed, attached to the application, together with the photostatic copy of the identity document of the declarant himself.