

**N.942/2017**

**CALL FOR APPLICATIONS FOR ADMISSION TO THE  
MASTER'S PROGRAMME (SECOND LEVEL) IN**

**“FOOD INNOVATION”**

**3 Edition**

Academic Year 2017/2018

THE DEPARTMENT DIRECTOR

**GIVEN THAT**

- Statute of the University of Modena and Reggio Emilia, issued with the Rector's Decree on February 6<sup>th</sup>, 2012, n. 3, Prot. 1788 of February 6<sup>th</sup>, 2012, published in the Gazzetta Ufficiale della Repubblica Italiana on February 23<sup>rd</sup>, 2012, n. 45;
- Ministerial Decree n. 270 of October 22<sup>nd</sup>, 2004 "Amendments to the Regulations on the curricular autonomy of universities and approved by decree of the Ministry of University and Scientific and Technological Research November 3<sup>rd</sup>, 1999, n. 509", published in the G.U. n. 266 of November 12<sup>th</sup>, 2004;
- Ministerial Decree 9 July 2009 on the equivalence between degrees of the old system, advanced degrees and master's degrees;
- Inter-Ministerial Decree 11 November 2011, published in the G.U. n. 44 of 22/02/2012 on the equivalence of diplomas of the schools directly for special three-year established pursuant to Presidential Decree 162/1982 , and University Diplomas three-year established pursuant to Law 341/1990 , to the degrees of the classes DM 509/1999 and Ministerial Decree of degrees of classes 270/2004 , for the purpose of participation in public competitions ;
- University Regulations;
- University Regulations for the discipline of the university Masters and specialization courses, professional training and preparation for state examinations for certification in the professions and in public competitions;
- Bill prot. n. 17188 of 13 November 2009 "Ministry of Education, University and Research, Department of Education , General Management for school staff , Office III , about compatibility between university courses ;
- MIUR provisions prot. n. 602 of May 18<sup>th</sup>, 2011, relating to the enrolment of foreign students, in public and non-public Italian universities, authorized to issue titles with legal value;
- Art. 15 of Law 12 November 2011, n. 183 , " Rules on certificates and affidavits " ;
- D.P.R. of 28 December 2000, n. 445, containing the "Consolidated text of laws and regulations on administrative documentation" ;
- Art. 32 of the Law of 18 June 2009, no. 69 , "Disposing of waste relating to the maintenance of documents in paper form";
- Rectoral Decree n. 114/2017 of March 29<sup>th</sup> 2017, Food Innovation Program's deliberation for academic year 2017/2018;
- Regional deliberation n. 339 of March 14<sup>th</sup>, 2016 relating to the approval of “First call for projects to implement the Three-Year Plan for Research, Technology Transfer and Entrepreneurship”;
- Regional deliberation n. 886 of June 13<sup>th</sup>, 2016 relating to the admitted proposal, included “Food Innovation Program”;

**Department of Sciences and Methods for Engineering**

- D.G.R. n. 1744 of October 24<sup>th</sup>, 2016 relating to the call for implementing measures of the admitted proposal referred to Regional deliberation n. 886 of June 13<sup>th</sup>, 2016;
- Regional deliberation n. 554 of April 28<sup>th</sup>, 2017 relating to the approval of proposal referred to the D.G.R. n. 1744 of October 24<sup>th</sup>, 2016;
- Regional deliberation n. 1231 of August 2<sup>nd</sup>, 2017 that refers also to educational grant for Master and similar;

**ORDERS**

**ARTICLE 1**

**Master general information and admission requirements**

Under the terms of Decree no. 270 of October 22<sup>nd</sup>, 2004 issued by the Italian Ministry of Education, University and Research, the University of Modena and Reggio Emilia will run a **2<sup>nd</sup> level Master's degree programme**, in "**FOOD INNOVATION**" for the academic year 2017-2018. The program duration is one year (full time attendance) and is delivered in English. The programme awards 60 learning credits (CFU).

<b>Minimum number of enrolled students</b>	<b>Maximum number of enrolled students</b>	<b>Tuition fees</b>
15	60	€ 10.000 <sup>1</sup>

**Admission requirements**

Admission to the Master's Programme is open to:

- 1) candidates with a degree obtained abroad, whether EU ;
- 2) candidates with a degree obtained in Italy, whether EU ;

The programme is reserved for candidates who, at the time of closure of applications, are in possession of the following qualifications and access requirements:

- Any second level degree (Lauree Magistrali) obtained in Italy D.M. 270/04 as of October 24<sup>th</sup>, 2004
  - Any second level degree (Lauree Specialistiche) obtained in Italy D.M. 509/1999 as of November 3<sup>rd</sup>, 1999:
    - All degree obtained in Italy under the previous system (Lauree vecchio ordinamento) D.M. 509 as of November 3<sup>rd</sup>, 1999
    - A degree obtained in Italy or abroad deemed appropriate by the Admissions Board, solely for the purposes of admission to the Master's Programme.
- Foreign candidates without a degree certificate can also apply. However, they must satisfy the conditions below and declare it using Annex D (found at the end of this Call
- They have finished their academic course and have completed all the expected exams until the deadline for registration (November 27<sup>th</sup> 2017);
  - They are waiting for the definitive degree certification within December

<sup>1</sup> Including insurance fees".

**Department of Sciences and Methods for Engineering**

2017 at the latest.

Individuals who do not meet the requirements for the Master's may be allowed to participate as **AUDITORS**. In this case, at the end of the course the **auditor** will receive a certificate of participation. Those interested can present the application for admission as an auditor (**Annex E**) directly to the Department of Science and Methods for Engineering at the Academic Office Via Amendola 2 Pavilion Buccola - Reggio Emilia.

The Department of Science and Methods for Engineering who will then directly communicate to accepted applicants the timeframe and method of registration and payment.

If they will obtain a positive evaluation, the amount of € 2.000,00 has to be paid within the deadline of the first payment

Only auditors whose will complete all the Program, will obtain a certificate of attendance.

While, auditors whose will decide to not complete the Program, will not be refund of the amount of € 2.000,00.

Please note that auditors will be admitted in a limited number, according to the discretionary judgment of the Admission Board.

Please note that for the Italian education system auditors aren't university students. The only official document that declares the contrary is the "invitation letter" for foreign candidates whose want to become auditors, in order to support them in the VISA process.

**Deadline for application: November 27<sup>th</sup>, 2017 ; 1:00 p.m.**

**Professional profile**

The Master aims at training two professional profiles:

- 1) **Food specialist:** specialist in the food industry with ability to easily navigate through the Food Industry by understanding the logic and the innovations of its sectors (production, manufacturing, distribution, shopping, eating).
- 2) **Food innovator:** (Entrepreneurship) ability to carry out identify, classify and analyze the needs of the market and involved stakeholders. Capacity to rapidly create and prototype solutions. Ability to navigate in a network of contacts.

**Learning Objectives**

The aim of this master program is to define the critical technologies for shaping agriculture, food distribution, retail and consumption while taking into consideration food safety, social relations and regulations. In addition, the Master aims to expand and develop radical innovations in the sector, fostered by the principles identified in the forecast map "Seeds of Disruptions" developed by the Institute for the Future (Palo Alto, USA): production reorganizing intensification, distribution rebalancing efficiency, manufacturing remixing standardization, shopping rethinking centralization, eating redefining convenience.

**Learning activities:**

The learning modules of the program are the following:

- Foresighting and Design Thinking
- Eating
- Production

**Department of Sciences and Methods for Engineering**

- Distribution
- Manufacturing
- Shopping
- Laboratory

**Master Director:** Prof. Matteo Vignoli

**Information & contacts:**

For **scientific, teaching and technical** information (teaching programme, lesson timetable, exams etc.) contact:

- Prof. Matteo Vignoli, tel. +39 328 / 8311503, e-mail [matteo.vignoli@unimore.it](mailto:matteo.vignoli@unimore.it)

For **administrative information** contact: Academic Office tel. +39 0522 522311 e-mail [didattica.dismi@unimore.it](mailto:didattica.dismi@unimore.it)

For immigration process contact the International Welcome Desk, sending an email to [internationalwelcomedesk@unimore.it](mailto:internationalwelcomedesk@unimore.it) or calling to +39 059 205 8171

**Website of the Master Program** [www.foodinnovationprogram.org](http://www.foodinnovationprogram.org)

**Teaching program and places :**

Year-long Program (12 months, including 1 month of thesis work); Lessons will take place from January 2018 to December 2018; activities will take place on Mondays, Tuesdays, Wednesdays, Thursdays, Fridays and Saturdays from 9am to 6pm (6-8 hours per day).

All learning activities will be held at the FOOD INNOVATION CENTER – MUSEI REGGIO EMILIA - Via Spallanzani, 1 - 42122 Reggio Emilia, RE.

The Experimental Laboratory phase will take place between April 2018 and December 2018. The Master will conclude with students submitting a thesis and a final presentation during the month of December 2018.

**Fees and registration:**

**First payment:** € 2.000 at registration; **Second payment:** € 2.000 before January 19<sup>th</sup>, 2018; **Third payment** € 6.000,00 within May 31<sup>st</sup> 2018;

**Auditors:** payment of € 2.000 at registration;

**Scholarship opportunities**

Candidates have the chance to apply for scholarships (refer to “Annex C”).

The Food Innovation Program can count on 12 scholarships of € 6.000,00 each one, made available by Emilia Romagna Administration **under the “Three-Year Plan for Research, Technology Transfer and Entrepreneurship”, POR FSE 2014/2020 - thematic objective 10.**

Scholarships will follow the list of admitted students, based on the total final score obtained by them. So, the first 12 candidates will be considered suitable. If there will be candidates with the same score, the youngest will be preferred. Reserve list will be possible. The winners will be directly contacted by email.

**Scholarships will be assigned in according to the guideline established by Emilia Romagna Administration to candidates whose will be resident or domiciled in Emilia Romagna and whose will attend non less than 70% of the Program.**

### **Residence Permit**

The Residence Permit is the only legal document that legitimizes foreign students' to stay in Italy. It is issued in electronic format on a smart card in which personal data, photograph and fingerprints are stored in digital format. Its duration corresponds to the duration of VISA and it costs € 120,00.

According to the Italian Law in force students with non-EU citizenship must apply for their Residence Permit for study purposes within eight working days of their arrival in Italy.

As for the registration with the Italian National Health Service you will be assisted by the International Welcome Desk.

### **Students loans**

Accepted students can ask for a student loan at their arrival in Italy.

### **Breakdown of Lesson Hours Total of 1500 hours comprised of:**

- 270 hours of lessons in the presence of a professor;
- 555 hour for individual study;
- 350 hours of internship or delivery of project work;
- 325 hours of other activities such as laboratories, projects

In addition, there are intermediate tests consisting of:

- Verification of first module - prototype development activities based on design thinking methodology and food.

- Verification of the second module - Report. The report can be based on the identification of case studies relevant and consistent in a specific region or can be based on the identification, contact and case study analysis consistent with the process, organizational or product technology/innovations presented in the classroom during the module. Alternatively, the report could involve students in activities to identify issues relevant to stakeholders of the project.

- Verification of the third module - Report. The report can be based on the identification of case studies relevant and consistent in a specific region or can be based on the identification, contact and case study analysis consistent with the process, organizational or product technology/innovations presented in the classroom during the module. Alternatively, the report could involve students in activities to identify issues relevant to stakeholders of the project.

- Verification of the fourth module - Report. The report can be based on the identification of case studies relevant and consistent in a specific region or can be based on the identification, contact and case study analysis consistent with the process, organizational or product technology/innovations presented in the classroom during the module. Alternatively, the report could involve students in activities to identify issues relevant to stakeholders of the project.

- Verification of the fifth module - Report. The report can be based on the identification of case studies relevant and consistent in a specific region or can be based on the identification, contact and case study analysis consistent with the process, organizational or product technology/innovations presented in the classroom during the module. Alternatively,

### Department of Sciences and Methods for Engineering

the report could involve students in activities to identify issues relevant to stakeholders of the project.

- Verification of the sixth module - Report. The report can be based on the identification of case studies relevant and consistent in a specific region or can be based on the identification, contact and case study analysis consistent with the process, organizational or product technology/innovations presented in the classroom during the module. Alternatively, the report could involve students in activities to identify issues relevant to stakeholders of the project.

Laboratory evaluation:

- End of July: Global Mission Report
- End of September: Needfinding and benchmarking deliverables;
- Mid October: Prototypes ideation and selection deliverables;
- Mid November: Prototype description and definition deliverables;
- End of November: Evaluation of the final solution of the group assigned to the challenge and progress description

Final evaluation:

Evaluation of the thesis and a final presentation. The thesis will be carried out in sections whereby the Board will assess:

- Individual progress description;
- Individual study theme on the solution presented at the end of November;
- Business plan development on a personal project.

#### Teachers:

Teachers can be both University Professors as well as Italian or foreign expert managers in the fields pertaining to the Master's.

**All lessons, lectures and communications will be delivered in English language.**

**Admission:** The admission to the Master's degree Program is subject to an admission Board pre assessment, based on candidates' qualifications. Only those candidates who obtain a positive pre assessment will be permitted to move on to the second step of the admission procedure (confirmation will be sent by email):

- ◆ Degrees obtained
- ◆ Curriculum vitae with professional experience
- ◆ Motivation Letter
- ◆ Presentation Video (maximum 3 minutes).
- ◆ Interview

The final score will be the result of the valuation on CV (max 70 points) and motivation (max 3).

Only candidates who obtain a positive pre assessment (**total final score  $\geq$  50 points**) will be permitted register as students of the Master.

#### Admission Board:



**Department of Sciences and Methods for Engineering**

prof. Matteo Vignoli (DISMI)  
prof. ssa Fabiola Bertolotti (DISMI)  
prof. Nicoletta Cavazza (DCE)  
prof. Rebecca Chesney (Institute for the Future)  
dott.ssa Sara Roversi (Future Food Institute)  
dott. Francesco Bombardi (REI - FabLab)

**Alma Laurea - Banca Dati:** The Alma Laurea Databank is an interuniversity consortium that monitors the training of master's degrees. Participants of the course will be contacted by the Department via email one month prior to the completion of the course and will be invited to fill out a questionnaire, under no obligation.

## **ARTICLE 2**

### **Admission requirements**

The Program does not discriminate against non-Italian/EU citizens. However, candidate must, at the time of closure of applications, be in possession of the outlined qualifications and access requirements presented in Art. 1 of this Call, or a degree obtained abroad deemed appropriate by the Admissions Board.

Candidates who have a foreign qualification must provide valid documents for verification (degree certificate with official grades or description of the degree with a list of exams successfully taken; refer to **Annex B** of this Call) to the Department of Sciences and Methods for Engineering (Via Amendola 2, Padiglione Buccola – 42122 Reggio Emilia - RE), attaching the document to the application form with the procedure described in Art. 3.

Candidates possessing a degree obtained abroad should access the following documents from the Italian Diplomatic Representation in the country where the degree was obtained:

- a) Authentic copy of the applicant's qualifications;
- b) Certification of the official translation of the degree;
- c) Original copy of the "dichiarazione di valore" (Statement of Validity).

For further information please consult [www.istruzione.it](http://www.istruzione.it) – Università – Mobilità Internazionale – Studenti in entrata internazionale. The information provided by Candidates will be carefully checked by the competent offices for the purpose of verification of correctness. Candidates are admitted to the selection procedure subject to verification of the aforementioned requirements.

## **ARTICLE 3**

### **Admission and Registration**

Applications for admission to the selection procedure and any other attachments (certificates and documents considered useful for the purposes of the selection process) must be submitted to this Administration, under penalty of exclusion, within the final deadline date stated in Article 1.

**Go to the website** <http://www.esse3.unimore.it/Home.do>, or from the main University website page "<http://www.unimore.it> (menu list Servizi – Servizi informatici - sportello ESSE3).

### Department of Sciences and Methods for Engineering

If you do not possess an Italian Fiscal Code, click on “Registration” section to create one; then register by entering your personal details and details of your qualifications; you will then receive a username and password;  
if you do possess a valid ID code then “Login” and insert Username and password.  
Then click on “Area Studente”, follow “Ammissione” – “Iscrizione” – “Master”.

All degrees and documents necessary for the selection process must be attached only in electronic format (Pdf or RTF) with a maximum size of 20 MB. Attachments larger than 20 MB will be divided into several parts.

An admission fee of € 41 (non-reimbursable fee) must be paid. This fee includes € 25 for administrative processing and € 16 for applicable taxes. The admission fee of € 41 can be paid using one of the following methods:

- Online, with credit card Visa, MasterCard, Diners, American Express (see the "Guide to the application", Point 3. "Completing Setup", published on the University website at <http://www.unimore.it/didattica/master.html> page).
- At any UniCredit branch or at any other bank in Italy, using the form available at the end of the online registration.

Payment of the fee must be done no later than the deadline date stated in Art.1.

**The application form is meant fairly presented only with the rescue data ("Save the data") made after the "explicit confirmation of the validity of the application" given by the candidate at the end of the procedure mentioned above** (see "Guide to the application for admission" published on the University's website at <http://www.unimore.it/didattica/master.html>).

Please note, before officially submitting your application after the data will be saved ("Save Data") following the "explicit confirmation of the validity of the application", students will be able to modify data before the deadline date (consult the "Application Guide").

**For any technical inquiries, please contact [webhelp@unimore.it](mailto:webhelp@unimore.it)**

**Emailing or faxing submissions of the application and its attachments are not permitted and will not be accepted.**

Applications submitted in the appropriate procedure described above, will be considered to be on time only if they reach the Administration before the final deadline. Applications received after the deadline or received by means other than those listed above will not be considered.

During the online registration, candidates shall declare, under their own responsibility:

- a. Name and last name;
- b. Place and date of birth;
- c. Residential address; telephone/mobile number; email address (for the purposes of the admission);
- d. Fiscal code (if already in possession of one). Those without a Fiscal code will have to obtain one automatically generated for them by the system);
- e. Applicant's citizenship information;
- f. Declare to be in possession of the qualification required for admission to the program (Art. 1 "Access Requirements" of the Call), or an equivalent academic qualification from a foreign university;
- g. Exact name of the Master to which the candidate wants to be registered for;
- h. Curriculum vitae;



**Department of Sciences and Methods for Engineering**

- i. Other title/degree certificates and any other documents;
- j. In the case of candidates with disabilities, in accordance with Law no. 104 of February 5, 1992, any kind of help necessary to support the examination.

By submitting the application for admission, the candidate agrees to:

1. Promptly communicate any change of address or telephone number;
2. Communicate their degree(s), with the list of exams taken, along with an Italian translation, legalization and "Statement of Validity" obtained by the Italian Consulate in the territorial jurisdiction, subject to the existing rules on the admission of foreign students to degree courses at Italian universities, by the registration deadline. (For Italian or foreign citizen in possession of a foreign degree).

The exclusion of candidacy can be communicated to the candidate at any time due to lack of admission requirements. Applications submitted or received after the deadline, or in ways other than those specified in this Call will not be taken under consideration.

The Administration assumes no responsibility in cases of loss communications due to incorrect address or failure or delay in notifying a change in contact details, technical errors or negligence of third parties, unforeseeable circumstances or force majeure.

In addition, the Administration assumes no responsibility in the event of non-receipt of documents from third party negligence, as well as in the event of errors by the candidate in inserting attached files and/or in any case of network failure.

**Titles and Documents:**

For online registration procedure, candidates must attach the following with the application form:

- Self-certification of the access requirement (for candidates holding a degree obtained in Italy) under art. 46 and 47 of DPR 445/2000 using Annex A (found at the end of this Call);
- Titles and documents necessary for the assessment and corresponding list;
- Curriculum vitae in English;
- Copy of valid identification (ID card or Passport);
- Degree certificate with exams or description of the degree with a list of exams (for candidates holding a foreign degree). Refer to Annex B (found at the end of this Call).
- Scholarship request (Annex C)
- Under condition registration (Annex D)
- Motivation letter in English;
- Link to a Presentation Video (maximum 3 minutes).
- Reference letters in English (optional);

In compliance with Article 15 of the Law dated November 12 2011, n. 183 it is stated that the certificates issued by the public administration related to countries, personal qualities and facts are valid and usable only in relations between private institutions/companies. When dealing with public administration and providers of public services certificates and acts of notoriety are always replaced by the statements referred to in Articles 46 and 47.

The certificates issued by the competent authorities of the State of which the foreign candidate is a citizen, must comply with the provisions in force in those countries and furthermore must be translated and legalized by the competent Italian consular authorities. Documents written in a foreign language must be accompanied by a translation in Italian, certified true to the original text prepared by the competent Italian diplomatic or consular or by an official translator.

**Department of Sciences and Methods for Engineering**

**ARTICLE 4**

**Production and approval of the list of qualified candidates**

**The selection procedures and schedule of examinations are indicated in Art. 1.** At the end of the selection process, the Commission will draw up the list of qualified candidates, based on the total score awarded to each candidate.

Candidates will be admitted to the program by the Director Department of Sciences and Methods for Engineering. The list of admitted individuals will be published on the university website:

<http://www.unimore.it/Bandi/StuLau-GradMaster.html>

NO INFORMATION WILL BE PROVIDED BY TELEPHONE OR EMAIL.

Enrollment in a Master is incompatible with enrollment in other courses, undergraduate, graduate postgraduate course, doctoral research, internship active (TFA) and another master degree programs.

**ARTICLE 5**

**Registration: payment of the first installment and delivery of documents**

Within a maximum of twelve days starting on the day following the publication of the list on the website of the University, candidates admitted according to the list of qualifying students must pay the first installment of € 2.000,00 and shall enroll in the Master only in accordance with the following procedure:

Candidates must login into the University website: <http://www.esse3.unimore.it/Home>. Select 'Login' and insert the username and password that were assigned to them at the time of registration for the admission test. Those students already in possession of a username and password from the University of Modena and Reggio Emilia are to use them.

Candidates are to follow the instructions outlined in the Student Section: "Registration" - "Enrollment in courses with planned access ranking" (if you don't have username and password, send an e-mail to [webhelp@unimore.it](mailto:webhelp@unimore.it) for assistance);

Candidates admitted, according to the list of qualifying students, must confirm the information entered at the time of submission of the application and must print the following documents:

- a) Master registration form;
- b) Photocopy of the payment receipt for the **first installment**; referred to in Art .1.

Payment referred to the above mentioned point b) could be carried out:

- Online, by credit card Visa, MasterCard, Diners, American Express (refer to the "Guide to the application", point 3. "Completing Setup", published on the University website at <http://www.unimore.it/didattica/master.html> page).

- At any UniCredit branch or at any other bank in Italy, using the form printed at the end of the online registration.

The payment of the **second installment** must be made within the period specified in Article 1 of this Call and carried out in the same method as above. In case of delay in the payment of the second installment there is a fee of € 30 for up to 15 consecutive days and of € 70 from the 16th day onwards.

**Please note that payment of the first installment does not constitute as registration for the Master's.**

### Department of Sciences and Methods for Engineering

Registration is deemed to be completed when payment and all documents are delivered to the Department of Sciences and Methods for Engineering, Via Amendola 2 – Pad. Morselli 42122 Reggio Emilia (RE) no later than 12 days after the publication of the final list of qualifying candidates; applications received after such date will not be accepted.

Applications may be send by registered letter with receipt, by DHL (please note that the relevant date will be the date of receipt of the package by the Department and not the shipment date) or direct delivery at the Master's Office (Department of Sciences and Methods for Engineering, Via Amendola 2 – Pad. Buccola 42122 Reggio Emilia (RE) during office hours: Monday 11.30 am-1.30 pm , Tuesday 9.30 -11.30 am; Thursday 3.00-5.00 pm and Friday 11.30 am -1 pm)

The following documents are to be sent:

1. Registration form, printed from ESSE3 system and duly completed and signed;
2. Annex A for candidates holding a degree obtained in Italy;
3. Annex B for candidates holding a foreign degree plus the “declaration of value”;
4. Annex C for all students;
5. Annex D for candidates with provisional degree certificate at the time of registration plus documentation described at point 3<sup>2</sup>;
6. Receipt of payment of registration fee (€ 41,00);
7. Photocopy of the payment receipt for the first installment (€ 2.000,00);
8. One passport photo.
9. Copy of Fiscal Code.

Applications made with incomplete documentation will not be accepted.

The University of Modena and Reggio Emilia will not be liable for any delays in delivery, lost mail or incomplete documentation.

**Italian or foreign candidates who have a foreign qualification must provide the Department of Sciences and Methods for Engineering, Via Amendola 2 – Pad. Buccola 42122 Reggio Emilia (RE) by e-mail: [didattica.dismi@unimore.it](mailto:didattica.dismi@unimore.it) the degree certificate with exams along with an Italian translation, legalization and "Statement of Validity" obtained by the Italian consular in the territorial jurisdiction.**

Upon arrival into Italy, foreign citizens who are not yet in possession of the Fiscal Code must apply to the “Agenzia delle Entrate” (Via Paolo Borsellino 32, Reggio Emilia) and forward a copy of the issued card within 30 days of the start of the Master to the Department of Sciences and Methods for Engineering, Via Amendola 2 – Pad. Buccola 42122 Reggio Emilia (RE) by e-mail: [didattica.dismi@unimore.it](mailto:didattica.dismi@unimore.it).

Those who have not regularized their enrollment in the terms and in the manner indicated above will be excluded from the Master.

Those who have made false declarations will be excluded.

---

<sup>2</sup> Candidates without definitive degree certificate and “declaration of value” will not be able to attend the FIP, even if the first installment has been paid. Read article 5 of this Call.

**Department of Sciences and Methods for Engineering**

The remaining places will be allocated to other candidates, in the order of final merit.

Failure to reach the minimum number of subscribers for the activation, the course will be revoked and total fees will be refunded.

**ARTICLE 6  
Vacancies**

Those eligible in the case of vacancies will be contacted by e-mail and/or telegram for enrollment, as specified in the preceding article, within a maximum of four days from the day following to that of e-mail and/or telegram.

The University of Modena and Reggio Emilia disclaims no responsibility in case of incorrect addresses indicated by the applicant or change in addresses not be communicated promptly by fax/email to the Department of Sciences and Methods for Engineering (e-mail: [didattica.dismi@unimore.it](mailto:didattica.dismi@unimore.it))

**ARTICLE 7  
Class attendance**

Class attendance is mandatory and the minimum requirements for Master title are:

- Frequency for a period of no less than 80% of the total duration of the class lessons;
- The frequency for a period of not less than 80% of the total duration of the experimental laboratory period;
- Passing all the stages of the intermediate tests;
- Passing the final exam.

**ARTICLE 8  
Credits and title**

Master's Degree in Art. 1 provides 60 credits as Art. 7, paragraph 4 of D.M.270/2004. At the end of the course and after passing the final exam, the title of Second level University Master's Degree in "FOOD INNOVATION" will be awarded. The award of the title is subject to the correct payment of tuition and fees and any surcharges.

**ARTICLE 9  
Privacy**

The University Administration, in accordance with Legislative Decree 196/2003, is committed to use the personal data provided by the candidate only for the completion of the selection procedure and for institutional reasons.

The participation in the selection procedure entails, in accordance with Legislative Decree 196/2003, tacit consent to the publication on the University of Modena and Reggio Emilia website, the personal data of candidates and test data of admission.

**ARTICLE 10  
General Information**

**Department of Sciences and Methods for Engineering**

- For scientific, teaching and technical information (teaching Program, lesson timetable, exams etc.) contact the place of teaching: Prof. Matteo Vignoli, tel. +0039 328 8311503, e-mail [matteo.vignoli@unimore.it](mailto:matteo.vignoli@unimore.it)
  - For website procedure information see [www.unimore.it](http://www.unimore.it) and <http://www.foodinnovationprogram.org>
  - For administrative information contact: Master Office Department of Sciences and Methods for Engineering - via Amendola 2 Pad Buccola CAP 42122 tel. 0522522621 fax 0522522312, e-mail: [didattica.dismi@unimore.it](mailto:didattica.dismi@unimore.it)  
Open to public in the following days:  
Monday 11.30 am-1.30 pm , Tuesday 9.30 -11.30 am; Thursday 3.00-5.00 pm and Friday 11.30 am -1 pm
- For immigration procedures contact:
- International Welcome Desk  
Tel +39 059 205 8171  
e-mail: [internationalwelcomedesk@unimore.it](mailto:internationalwelcomedesk@unimore.it)

Head of the procedure is the Director of the Department of Sciences and Methods for Engineering

Reggio Emilia, November the 3rd, 2017

Director of the Department of  
Sciences and Methods for Engineering  
(*Prof. Eugenio Dragoni*)

**Department of Sciences and Methods for Engineering**

**“ANNEX A” (2nd level degree or degree under the previous system obtained in Italy)**

**Self-declaration in substitution of attested affidavit (ex art. 46 e 47 D.P.R. 445/2000)**

**WARNING**

The completion of this form of self-certification takes place according to the provisions of D.P.R. 28, 2000 , n . 445, "CONSOLIDATED LAWS RELATING TO ADMINISTRATIVE DOCUMENTATION ."

In particular:

- The data reported by the candidate assumed the value of the affidavits certification according to Articles 46-47 ; apply to the provisions of Art.76 which provide for administrative and criminal consequences for the candidate who makes statements not corresponding to the truth.
- Under Art.39 no authenticated application signed form is needed
- The competent office of the University will have appropriate controls on statements made by the candidate in accordance with the provisions of Articles 71 and 72 .
- The data requested in this form of self-certification are acquired pursuant to art. 16 as strictly functional to the completion of this selection procedure and assume the character of confidentiality as provided for by Legislative Decree of 30/06/2003 , n . 196 .

**DESCRIPTION OF THE TITLE OF ACCESS**

**(Titles ante D.M. 509/1999 or Master Degree ex D.M. 509/99 o Master Degree ex D.M. 270/04)**

Aware of the provisions of art. 76 of D.P.R. 445/2000, regarding the legal consequences of false declarations, training or use of false documents, the undersigned :

Surname \_\_\_\_\_

Name \_\_\_\_\_

Place of birth \_\_\_\_\_

Date of birth (dd/mm/yyyy) \_\_\_\_\_

Nationality \_\_\_\_\_

E-mail \_\_\_\_\_

**DECLARES**

- Master Degree (Laurea Specialistica ex D.M. 509/99) in:

\_\_\_\_\_

class: \_\_\_\_\_ achieved at University of \_\_\_\_\_

date (dd/mm/yyyy) \_\_\_\_\_

Final vote \_\_\_\_\_

- Master Degree ex D.M. 270/04 in: \_\_\_\_\_

class: \_\_\_\_\_ achieved at University of \_\_\_\_\_



**Department of Sciences and Methods for Engineering**

date (dd/mm/yyyy) \_\_\_\_\_

Final vote \_\_\_\_\_

**Link to the presentation video: <http://www.>** \_\_\_\_\_

**AND DECLARES**

that as indicated in the documents annexed to the application form is true under articles 46 and 47 of D.P.R. 445/2000.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature

**Department of Sciences and Methods for Engineering**

**“ANNEX B”** (2nd level degree or degree under the previous system obtained abroad)

**DECLARATION OF TITLE  
(Master Degree or equivalent)**

**INFORMATION IDENTIFYING THE CANDIDATE**

Surname \_\_\_\_\_  
 Name \_\_\_\_\_  
 Place of birth \_\_\_\_\_  
 Date of birth (dd/mm/yyyy) \_\_\_\_\_  
 Nationality \_\_\_\_\_  
 E-mail \_\_\_\_\_

**INFORMATION RELATED TO THE TITLE**

Level (Master Degree or equivalent) \_\_\_\_\_  
 Master Degree(or equivalent) in \_\_\_\_\_  
 Achieved at University \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_  
 Final vote \_\_\_\_\_  
 Subject area \_\_\_\_\_  
 Teaching language \_\_\_\_\_  
 Duration of Master degree or equivalent degree (years): \_\_\_\_\_  
 Requirements for access to the Master Program : \_\_\_\_\_

**INFORMATION ABOUT EXAMS AND FINAL MARKS:**

DATE	COURSE TITLE	EVALUATION	MARK	CREDITS

**Department of Sciences and Methods for Engineering**

Useful additional information about examinations and results: \_\_\_\_\_

---

---

**INFORMATION ON THE UTILITY OF TITLE ACHIEVED IN THE FOREIGN COUNTRY:**

Access to other university or similar courses: \_\_\_\_\_

---

---

---

**ADDITIONAL STATEMENT**

All the declarations in the documents annexed to the application form are true under articles 46 and 47 of D.P.R. 445/2000.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature

## **“ANNEX C”**

(Only for candidates whose want to apply as students)

### **SCHOLARSHIP APPLICATION**

#### **INFORMATION IDENTIFYING THE CANDIDATE**

Surname \_\_\_\_\_

Name \_\_\_\_\_

Place of birth \_\_\_\_\_

Date of birth (dd/mm/yyyy) \_\_\_\_\_

Permanent address \_\_\_\_\_

Nationality \_\_\_\_\_

E-mail \_\_\_\_\_

#### **DECLARES**

- To apply for scholarship;
- Not to apply for scholarship.

#### **ADDITIONAL STATEMENT**

All the declarations in the documents annexed to the application form are true under articles 46 and 47 of D.P.R. 445/2000.

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature

**Department of Sciences and Methods for Engineering**

**“ANNEX D”**

(Only for candidates under condition)

**DECLARATION OF PROVISIONAL TITLE**

**INFORMATION IDENTIFYING THE CANDIDATE**

Surname \_\_\_\_\_

Name \_\_\_\_\_

Place of birth \_\_\_\_\_

\_\_\_\_\_ Date of birth (dd/mm/yyyy) \_\_\_\_\_

Permanent address \_\_\_\_\_

Nationality \_\_\_\_\_

E-mail \_\_\_\_\_

**DECLARES**

To have finished the academic course and have completed all the expected exams on \_\_\_\_\_ (dd/mm/yyyy) with a final GPA<sup>3</sup> of \_\_\_\_\_

To be waiting for the definitive degree certification within December 2017 at the latest.

To be graduating in \_\_\_\_\_ Level \_\_\_\_\_ at University  
\_\_\_\_\_ Subject area \_\_\_\_\_

Teaching language \_\_\_\_\_ Duration of degree (years)  
\_\_\_\_\_

to attach a reference letter in support of this statement;

that all these statements correspond to the truth.

Useful additional information about examinations and results

\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL STATEMENT**

All the declarations in the documents annexed to the application form are true under articles 46 and 47 of D.P.R. 445/2000.

\_\_\_\_\_  
Place and date

Signature \_\_\_\_\_

\_\_\_\_\_  
<sup>3</sup> Please, translate your country grade system in GPA.

**Department of Sciences and Methods for Engineering**

Stamp  
€ 16,00

Photo

**“ANNEX E”**

**ADMISSION REQUEST AS UDITOR FOR MASTER**

**“FOOD INNOVATION”**

**ACADEMIC YEAR 2017/2018**

**TO THE DIRECTOR OF DEPARTMENT OF  
SCIENCE AND METHOD OF ENGINEERING  
Via G. Amendola, 02 – 42122 REGGIO EMILIA**

I, the undersigned (NAME AND LAST NAME)

\_\_\_\_\_

**DECLARE**

Aware of criminal liability in case of mendacious declaration as provided for by artt. 46-47 DPR 445/2000

DATE OF BIRTH \_\_\_\_\_

PLACE OF BIRTH \_\_\_\_\_

CITIZENSHIP \_\_\_\_\_

RESIDENCE \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

E MAIL ADDRESS \_\_\_\_\_

**ADMISSION DEGREE:**

TITLE LEVEL (BACHELOR DEGREE, MASTER DEGREE, DIPLOMA, OTHERS)

\_\_\_\_\_

FULL NAME OF THE TITLE \_\_\_\_\_





**Department of Sciences and Methods for Engineering**

UNIVERSITY NAME \_\_\_\_\_

Place and date \_\_\_\_\_

Signature \_\_\_\_\_