



Mobility Agreement - Staff Mobility For Teaching/Training¹

TEACHING

TRAINING

Planned period of the **teaching/training activity (excluding travel days)**:

from [day/month/year]_____ **till** [day/month/year]_____

Duration (days) - **excluding travel days**: _____

The teaching staff member

Last name (s)		First name (s)	
Seniority ²		Nationality ³	
Sex [M/F]		Academic year	Call 2020
E-mail			

The Sending Institution

Name	Università degli Studi di Modena e Reggio Emilia		
Erasmus code ⁴ (if applicable)	I MODENA01	Faculty/Department	Ufficio Relazioni Internazionali
Address	Via Università,4 41121 Modena	Country/ Country code ⁵	IT
Contact person name and position	Barbara VILLANI Responsabile Ufficio Relazioni Internazionali	Contact person e-mail / phone	agreements@unimore.it
Type of enterprise:	Education	Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input checked="" type="checkbox"/> >250 employees

The Receiving Institution/Enterprise⁶

Name			
Erasmus code (if applicable)		Faculty/Department	
Address		Country/ Country code	
Contact person name and position		Contact person e-mail / phone	
Type of enterprise:		Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees

For guidelines, please look at the end notes on page 3.

Section to be completed BEFORE THE MOBILITY

I. PROPOSED MOBILITY PROGRAMME

Language of instruction/training:

In case of Teaching: main subject field⁷:

Level (select the main one): Short cycle (EQF level 5) ;

Bachelor or equivalent first cycle (EQF level 6) ;

Master or equivalent second cycle (EQF level 7) ;

Doctoral or equivalent third cycle (EQF level 8) .

Number of students at the receiving institution benefiting from the teaching programme:

Number of teaching hours:

Overall objectives of the mobility:

Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):

Content of the teaching programme/Activities to be carried out in case of training:

Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions/ e.g. on the professional development of the staff member and on both institutions):

II. COMMITMENT OF THE THREE PARTIES

By signing⁸ this document, the teaching staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

The teaching staff member

Name:

Signature:

Date:

The sending institution

Name of the responsible person: Addetto Ufficio Relazioni Internazionali

Signature:

Date:

The receiving institution/enterprise

Name of the responsible person:

Signature:

Date:

¹ In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.

² **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

³ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

⁴ **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries.

⁵ **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.

⁶ All references to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects.

⁷ The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training.

⁸ Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.