

## SOCIETY AND CULTURE

“Marco Biagi” Department of Economics  
Call for applications to degree programmes with limited access in

**BUSINESS ADMINISTRATION AND MANAGEMENT (class L-18)**  
**ECONOMICS AND INTERNATIONAL MARKETING (class L-18)**  
**ECONOMICS AND FINANCE (class L-33)**

**Reserved to non-EU applicants residing abroad, applying for a visa and applicants to the “Marco Polo” project**

### Academic Year 2021-2022

DEADLINES	
Pre-enrolment of non-UE applicants on University website	by 3 September 2021 on the website <a href="https://www.university.it/index.php/registration/firststep">https://www.university.it/index.php/registration/firststep</a>
Test assessing the knowledge of the Italian language for non-UE applicants	from 15 July to 6 September 2021 - remotely
Test of mathematics and logics	9 September 2021 at 3 pm - remotely
Contribution payment deadline	before taking the test of mathematics and logics
Publication of the list of admitted applicants	14 September 2021
Enrolment fee payment deadline	20 December 2021
Final closing date of the call for applications	31 December 2021

**IMPORTANT:** Any amendment to the deadlines or procedures concerning this Call for applications will be published on the webpage [www.unimore.it/bandi/StuLau-Lau.html](http://www.unimore.it/bandi/StuLau-Lau.html)

## 1. Preliminary information

This Call for Applications is addressed to **non-UE applicants residing abroad and applying for a visa at the Italian diplomatic or consular representations, and to applicants to the Marco Polo project** willing to enrol in the FIRST year of the Master's Degree Programmes of the Marco Biagi Department of Economics for the Academic Year 2021-2022. The study programmes in BUSINESS ADMINISTRATION and MANAGEMENT, ECONOMICS and INTERNATIONAL MARKETING, ECONOMICS and FINANCE have a limited number of places available. A **remote TEST of mathematics and logics** is provided for being admitted to the FIRST YEAR of the study programme. The test is the same for the 3 degree programmes. Classes are mainly given **in Italian**, still some programmes are taught **in English**.

Italian and foreign applicants with an Italian qualification, as well as EU-citizens (regardless of their residence) and Non-EU citizens regularly residing in Italy and possessing a degree obtained in a foreign country shall apply for the degree programmes of the Department of Economics by following the procedure indicated in a specific Call for Applications reserved for them (TOLC-E).

## 2. Places available

For the academic year 2021-2022, the places available for non-EU applicants residing abroad and applicants to the Marco Polo project are as follows:

	Total	Reserved categories
Business administration and management (CLEAM)	10	<i>5 places reserved to international foreign applicants and 5 places reserved to students of the Marco Polo project</i>
Economics and International marketing (CLEMI)	15	<i>10 places reserved to international foreign applicants and 5 places reserved to students of the Marco Polo project</i>
Economics and finance (CLEF)	15	<i>10 places reserved to international foreign applicants and 5 places reserved to students of the Marco Polo project</i>
<b>Total places</b>	<b>40</b>	

Applicants will be selected after taking a test of mathematics and logics.

### 3. Selection of applicants

#### 3.1 Non-EU applicants residing abroad and applying for a visa

For admission to the programmes, applicants shall:

- 1) **pre-enrol on the UNIVERSITALY website by 3 September 2021** as indicated in the ministerial circular letter to obtain access to degree programmes. It is available at the link [www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/). Please also attach the documentation described in section 4. *Obligations* under this call for applications.
- 2) **pass 2 tests, held remotely:**
  - an Italian language test (except for exempted students)  
*after passing this test, applicants will be entitled to take:*
  - a test of mathematics and logics
- 3) **pay a contribution to expenses of 55.00 euros** before taking the test of mathematics and logics. Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

Please note that to access to the degree programmes students must hold a **study qualification deemed suitable** and obtained after at least 12 years of schooling (alternatively, please refer to the circular letter indicated above) and **have passed the university proficiency test**, if provided for accessing the home university.

#### 3.2 Applicants to the “Marco Polo” project

Applicants to the Marco Polo project for the year 2021-22 **are not required** to pre-enrol on the UNIVERSITALY website, they shall instead:

- 1) **prove to have passed the Italian language course and have gained B1/B2 level skills** at the university facility chosen for attending the programme and hand over or deliver the certificate attesting that they have passed the Italian language course to the Registrar’s Office of the Economics Department, at the address via Università, Modena - [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)
- 2) **take the remote test of mathematics and logics.**

3) **pay a contribution to expenses of 55.00 euros** before taking the test.

Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

## 4. Obligations

### 4.1 Non-EU applicants residing abroad and applying for a visa

Non-EU applicants residing abroad and requesting a visa shall pre-enrol on the UNIVERSITALY website clicking on the link <https://www.universitaly.it/index.php/registration/firststep> by **3 September 2021**. The pre-enrolment application is automatically sent to UNIMORE for validation. Applicants shall upload the following documents on the Universitaly website:

- a valid ID
- Italian language certification - if any - exempting them from taking the test (only for at least B2 level) or show that they fall within the exemption cases provided in the circular letter available on [www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/)

On the Universitaly website, applicants shall also attach the **documentation on their previous studies**, possibly translated and legalised by the Italian Embassy/Consulate to which the school issuing the qualification belongs:

- **high-school diploma** obtained after at least 12 years of schooling, pursuant to what indicated in *Annex 1* of the ministerial circular letter mentioned above
- **certificate** containing the list of the teachings taken in school education
- **certificate that they have passed the university proficiency test** (if any) provided for accessing the university in the home country
- **declaration of value** (if any) issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs or, alternatively, statements issued by ENIC-NARIC centres such as the COMPARABILITY CERTIFICATE AND THE VERIFICATION CERTIFICATE issued by the *Centro di informazione sulla mobilità e le Equivalenze accademiche* (CIMEA) - website [www.cimea.it/it/index.aspx](http://www.cimea.it/it/index.aspx). For further information visit the website [www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx](http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx)

Should the applicants not have all the documents required (e.g. they do not have the declaration of value, or if they are waiting for the legalisation by the competent diplomatic-consular authority, or the ENIC-NARIC centre certificate, or the comparability certificate, etc.), **in any case they shall attach anything they have available relating to their previous studies.**

However, please note that the documentation listed above is essential for the enrolment, along with the entry visa for Italy.

Taking into account the pre-enrolments received, the Secretarial office of the Department of Economics will periodically report the students' applications to the examining board, so that the applicants will be contacted to take the tests scheduled and receive their credentials (user-id and password) to access their personal page in Esse3.

## 4.2 Applicants to the “Marco Polo” project

Applicants to the Marco Polo project shall contact the Secretarial office **by 6 September 2021** by sending an email to [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it) – opening hours are available on [www.unimore.it/servizistudenti/segreteriestudenti.html](http://www.unimore.it/servizistudenti/segreteriestudenti.html) - and demonstrate that they have passed the Italian language course at the university chosen for attending the Italian course. They shall deliver or send via email:

- certificate that they have passed the Italian language test (B1/B2 level)
- High-school diploma, translated and legalised by the Italian Embassy/Consulate
- declaration of value issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs or, alternatively, statement issued by ENIC-NARIC centres, such as the comparability certificate
- *transcript of records* of the teachings attended in school education, translated and legalised by the Italian Embassy/Consulate
- certificate that they have passed the university proficiency test provided for accessing the university in the home country (*Gao Kao*)
- a valid residence permit or the receipt of the residence permit request

NOTE: failure to pass the Italian test will not allow students to enrol in the study programmes.

After verifying that the documentation transmitted by the applicants is correct, the Secretarial office will submit the application for admission to the degree programmes of the Department of Economics and send you the credentials (user-id and password) to access your personal page in Esse3.

### IMPORTANT INFORMATION FOR ALL APPLICANTS

As the study programmes share the SAME competition procedure, applicants shall communicate their second and third option study programmes to the Registrar’s Office of the Department of Economics [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it) – via Università 4, Modena. Failure to communicate these options, the Registrar’s Office will choose the study programmes on behalf of the student.

## 5. Non-EU applicants residing abroad: test assessing the knowledge of the Italian language

Non-EU applicants residing abroad will be contacted by the examining board at the email address provided in the University database to take the REMOTE **Italian language test**:

**from 15 July to 6 September 2021**

The test includes an **interview on topics of general knowledge**. The results of the test will be communicated directly to the applicants, after the interview.

No fees are due.

IMPORTANT: Passing the Italian test **is an essential prerequisite** for enrolling in the study programmes. Unless they are exempt, students who have not passed the Italian language test are not admitted to take the test of mathematics and logics and enrol in the study programmes.

**Exemptions from taking the Italian language test** include applicants holding an Italian language certificate of at least level B2 (or higher), issued within the CLIQ (Certificazione Lingua Italiana di Qualità) system, to which current certification bodies participate (University for foreign students of Perugia, University for foreign students of Siena, Università Roma Tre, Società “Dante Alighieri”), or issued by the University for foreign students “Dante Alighieri” of Reggio Calabria, also in partnership with the Italian cultural institutions abroad or other accredited entities. Such certificates may be obtained in the home country, in the appointed examination centres all over the world. Further exemptions are indicated in the ministerial circular letter available on <https://www.studiare-in-italia.it/studenti stranieri/>

A list of the main international certifications recognised by UNIMORE is available at the following link: [www.clamore.unimore.it/it/certifications/info](http://www.clamore.unimore.it/it/certifications/info)

For any queries please send an email to [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it) and check whether you may be exempted from taking the Italian language test.

## 6. Test of mathematics and logics

All non-EU applicants residing abroad who have passed the Italian language test (except for the exemption cases), as well as all applicants to the Marco Polo project who have got in touch with the Secretarial office of the Department of Economics and have demonstrated that they have passed the Italian language test provided for them, shall take the **test of mathematics and logics** that will be held remotely on

**9 September 2021** at 3 pm (CET)

Before taking the test, students must pay a **not refundable** fee of **55.00 euros**. To make the payment, please use the credentials (user-id and password) sent by the Registrar’s Office. Login to [www.esse3.unimore.it](http://www.esse3.unimore.it) and select *Registered/Student Area* from the *Menu* tab, then go to the **Tax** section. Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

Students are not allowed to take the test if they have not paid the amount due.

The platform used will be a Moodle platform named Dolly, [dolly.economia.unimore.it](http://dolly.economia.unimore.it) jointly with Google Meet.

For the proper execution of the tests, all students must have previously accessed the Dolly platform using the credentials received by the Marco Biagi Department of Economics. For further information please email [info.economia@unimore.it](mailto:info.economia@unimore.it).

To take the test of mathematics and logics, students must have a PC (desktop or laptop) with video camera, microphone, speakers or headphones.

If you do not have the IT equipment listed above please communicate it immediately by sending an email to [info.economia@unimore.it](mailto:info.economia@unimore.it).

The test must be completed within 40 minutes and is made of **11 queries** divided as follows:

- a) ten queries of mathematics to which the following score is assigned:

3 points for each correct answer

0 points for each wrong answer

0.5 penalty points for each missing answer

- b) a query of logics

to which a score ranging from 0 to 10 is assigned.

Mock tests of mathematics are available on the website [dolly.economia.unimore.it](http://dolly.economia.unimore.it)

## 7. Rankings of admitted applicants

The general rankings and those divided by each study programme, and differing for each reserved category of applicants (non-EU students residing abroad and applicants to the “Marco Polo” programme) are on the website [www.unimore.it/bandi/StuLau-grad.html](http://www.unimore.it/bandi/StuLau-grad.html) on

### 14 September 2021

They may be viewed by accessing the reserved area, logging in with the username and password provided by the Registrar’s Office and generated when Registering in esse3.

Rankings are drawn up based on the score obtained in the test of mathematics and logics (11 queries). However, in the event of a **dead heat**, the highest score obtained in the logics query shall prevail, and in the event of another dead heat situation, the younger applicant shall prevail.

If there are no applicants belonging to a reserved category, the relevant ranking is not published. Unassigned places of a reserved category will be made available to the other category.

Applicants who have been admitted to more than one study programme are listed in the ranking of their first-choice study programme, as well as in the rankings of the study programmes for which they have not been admitted.

Admitted applicants scoring up to 21/30 in the 10 queries of mathematics of the test of mathematics and logics (excluding the query of logics) are assigned an **additional educational obligation (OFA)**, to be complied with **by September 2022**. Only after complying with that educational obligation they will be allowed to take **the exam of “Mathematics and financial mathematics”** provided in the first year of the programme. Those applicants not complying with the additional educational obligations by September 2022 will be enrolled in the academic year 2022/23 in the first year as “repeating students”, and for the entire year they will only be allowed to take the exams of the first year they have not yet passed.

On the other hand, admitted applicants who get a score higher than 21/30 (excluding the query of logics) are exempt from additional educational obligations and will see it reported in esse3 on the digital record book, after the enrolment.

## 8. Enrolment

**By 20 December 2021**, the Registrar’s Office will enrol non-EU applicants residing abroad and applicants to the Marco Polo project who have been admitted in the merit ranking provided that

A) they have the following documentation required:

- **high-school diploma** obtained after at least 12 years of schooling, pursuant to what indicated in *Annex 1* of the ministerial circular letter available on [www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/) translated and legalised by the Italian Embassy/Consulate to which the school issuing the qualification belongs

- **transcript of records** of the teachings attended in school education, translated and legalised by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs
- **certificate that they have passed the university proficiency test** (if any) provided for accessing the university in the home country
- **declaration of value** issued by the Italian Embassy/Consulate in the country to which the school issuing the qualification belongs or, alternatively, statements issued by ENIC-NARIC centres such as the **COMPARABILITY CERTIFICATE AND THE VERIFICATION CERTIFICATE** issued by the *Centro di informazione sulla mobilità e le Equivalenze accademiche* (CIMEA) - website [www.cimea.it/it/index.aspx](http://www.cimea.it/it/index.aspx) For further information visit the website [www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx](http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx)

B) **they pay the 1st fee instalment by 20 December 2021**

In order to pay the minimum amount as indicated on <https://www.er-go.it/index.php?id=7816> students need to submit the request for benefits on [www.er-go-it](http://www.er-go-it) by the end of August:

After submitting the application for benefits, and provided they are admitted to the degree programme, the amount due is available in Esse3. Login to [www.esse3.unimore.it](http://www.esse3.unimore.it) and select *Registered/Student Area* from the *Menu* tab, then go to the **Tax** section. Payment methods are indicated on [www.unimore.it/ammissione/pagamenti.html](http://www.unimore.it/ammissione/pagamenti.html)

C) they have fulfilled the obligations listed in section 4 of this call for applications.

D) they have obtained the entry visa for Italy by the competent diplomatic-consular authority (non-EU applicants) or they hold a residence permit or renewal request (Marco Polo project)

## 9. International student services

International foreign students may contact the **International Welcome Desk of UNIMORE** for assistance with administrative formalities such as:

- any quarantine period required after arriving in Italy
- application for residence permit
- application for a tax code
- opening a bank account
- health insurance
- transport facilities
- access to the accommodation searching and housing services
- certificate of suitability of accommodation for the Embassy/Consulate

All students are invited to register to the [www.isu-services.it/it/universities/universita-di-modena](http://www.isu-services.it/it/universities/universita-di-modena) platform to book services.

Office opening hours:

-in Modena at the address Via S. Geminiano, 3. Mondays, Wednesdays and Fridays from 9:30am to 3:00pm  
 -in Reggio Emilia at the address Via Allegri, 15 (Students services department) on Wednesdays every two weeks and depending on the specific requirements.

Email: [internationalwelcomedesk@unimore.it](mailto:internationalwelcomedesk@unimore.it) - Phone: 059 2058171

## 10. Contributions and benefits

Students who intend to apply for Ergo benefits: scholarship, accommodation in university residences, fee reduction and other allowances, shall submit an online request by the end of August on the [www.er-go.it](http://www.er-go.it) website strictly by the deadlines set in the Call for Applications, possibly before the enrolment in the study programme, and attach the documentation on their family income.

The documents required by Ergo for foreign study qualifications are listed on: <https://www.er-go.it/index.php?id=6620> Relevant deadlines are available on <https://www.er-go.it/index.php?id=7816>

For further information [www.er-go.it/index.php?id=5963](http://www.er-go.it/index.php?id=5963) or contact Ergo [www.er-go.it/scrivici/index.php?lang=en](http://www.er-go.it/scrivici/index.php?lang=en)

The information provided above is up-to-date as of today's date; it may be subject to update/change/integration based on the Decisions of the University bodies made after this call is published. Any update/change/integration will be published and disclosed on the website [www.unimore.it](http://www.unimore.it)

For further information on the means of payment and to check any update on the academic year 2021-22, please visit the website [www.unimore.it/ammissione/tasse.html](http://www.unimore.it/ammissione/tasse.html) and <https://www.international.unimore.it/fees.html>

## 11. Person in charge of the procedure

The office responsible is the Registrar's Office of the Marco Biagi Department of Economics (tel. 059/2056459; email [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)). The person in charge of the procedure is Ms. Elda Toschi, reference officer at the Registrar's Office of the Marco Biagi Department of Economics.

An appeal may be lodged against the content of this call before the Administrative Court of Emilia Romagna Region or an extraordinary appeal may be lodged before the President of the Republic in accordance with the law. Any appeal shall be notified to this Administration exclusively by sending an e-mail to the following certified e-mail address: [direzionelegale@pec.unimore.it](mailto:direzionelegale@pec.unimore.it)

## 12. Contacts

**For information on the enrolment procedure**, please contact: [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)

**For IT issues** and to retrieve the esse3 log on credentials please e-mail [webhelp@unimore.it](mailto:webhelp@unimore.it)  
Assistance service opening hours: Monday to Thursday from 9:00am to 5:00pm and on Fridays from 9:00am to 2:00pm

**For information on teachings**, please contact the Teaching Office of the Marco Biagi Department of Economics (via Berengario 51, Modena), offices 23-25-31-33 West wing, e-mail: [info.economia@unimore.it](mailto:info.economia@unimore.it)  
For detailed information on degree programmes [www.economia.unimore.it](http://www.economia.unimore.it)

**For administration issues and information on the call for applications**, please contact the Registrar's Office, Via Università 4, 41125 – Modena  
The opening hours are available at the link [www.unimore.it/servizistudenti/segreteriestudenti.html](http://www.unimore.it/servizistudenti/segreteriestudenti.html)  
e-mail [segrstud.economia@unimore.it](mailto:segrstud.economia@unimore.it)

**Welcome Office for Disabled and Dyslexic Students**  
Tel. +059 2058311 - Fax +059 2058309 – e-mail [disabilita@unimore.it](mailto:disabilita@unimore.it)

**For issues relating to the benefit online application** e-mail [servizi.studenti@unimore.it](mailto:servizi.studenti@unimore.it)  
Website for submitting the application for benefits [www.er-go.it](http://www.er-go.it)

**For information on the study programmes and educational offer**, please contact:



**Informastudenti:** email: [informastudenti@unimore.it](mailto:informastudenti@unimore.it)

In Modena:

-Via Università, 4 - ground floor tel. 059 205 8255

In Reggio Emilia:

- Viale A. Allegri, 15 - ground floor - tel. 0522 52 3555

The opening hours are available on [www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato/informastudenti.html](http://www.orientamento.unimore.it/site/home/orientamento-allo-studio-e-tutorato/informastudenti.html)

**Offices are closed from 13 to 20 August 2021**

Modena, 11 May 2021

THE RECTOR

Professor Carlo Adolfo Porro