

Please take this Letter of Intent as a fac-simile, put it on Your own headed paper and send it back to the attention of \_\_\_\_\_ **by fax:** \_\_\_\_\_ **and post the original to:**

Università .....

c/o Engineering Faculty

.....

.....

## Letter of Intent

We intend to co-operate with

Università \_\_\_\_\_

for the Lifelong Learning Programme/Erasmus Consortia Placement

“E+S: Engineering for sustainability – Ingegneria per la Sostenibilità”

For the academic years 2011/2012

We, the undersigned organization, hereby declare our intent to cooperate with Università \_\_\_\_\_ to promote placements for students in the framework of the **Lifelong Learning Programme/Erasmus Consortia Placement**.

As a partner of the above-mentioned project, the undersigned institution will encourage and facilitate the mobility of university students through job training periods (placements) in enterprises.

As soon as possible, we intend to host the students as trainees for job training periods (placements) and arrange for the supervision of the participants.

Student trainees receive a Erasmus grant from their home University to cover the additional costs incurred in the placement (travel, accommodation costs, insurance).

The placements will provide a structured job training, according to the objectives of the **Lifelong Learning Programme/Erasmus Consortia Placement**.

We will engage ourselves to fulfil the responsibilities as stated in the enclosed Partnership Quality Commitment.

First name and Family name: \_\_\_\_\_

Position/Function in the Organization: \_\_\_\_\_

Name of Organization : \_\_\_\_\_

Address (street, town, postcode, country) : \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_ Internet site: \_\_\_\_\_

Date : \_\_\_\_\_ Signature: \_\_\_\_\_

Stamp:

## PARTNER DETAILS

Organization name : \_\_\_\_\_

Organization name in national language: \_\_\_\_\_

Organization type:

- Small and medium sized enterprise (less than 250 workers/employees)
- Large enterprise (250 workers/employees and more)
- Group or association of companies
- Employer organization
- Trade Union organization
- Joint body
- Training organization
- University Enterprise Training Partnership
- Regional consortium
- Sectoral organization
- Chamber of Commerce, Industry, Agriculture
- Professional organizations/federations/groupings
- Organization concerned with certification and recognition of qualifications
- Public authorities
- European organizations
- Research centres or institutes
- Other organizations (please specify) \_\_\_\_\_

Legal code : (e.g. Ltd., S.A., GmbH, etc.) \_\_\_\_\_

Economics Activity Code of Your Organization: \_\_\_\_\_

Organization size:

- small or very small (from 1 to 50 workers/employees)
- medium (from 51 to 500 workers/employees)
- large (from 501 or more)

Provide a short description of Your Organization: \_\_\_\_\_

Has the company hosted trainees under the LEONARDO DA VINCI/ERASMUS PLACEMENT programme previously?  Yes  No

### Tutoring

The Tutor Responsible for the Students in Your Organization will be Mr/Mrs/Dr.

\_\_\_\_\_

## TRAINEE PROFILE

We are willing to host student ..... of Faculty ..... - University of Florence in the following fields of job training (please give a short description of the trainee's activity/job):

\_\_\_\_\_

The overall duration of the job training period will be of \_\_\_\_\_ months.

**Study level:**  1st cycle  2nd cycle  third cycle

**Subject Area code:** \_\_\_\_\_ **Subarea code:** \_\_\_\_\_ **ISCED code:** \_\_\_\_\_

First name and Family name: \_\_\_\_\_

Position/Function in the Organization: \_\_\_\_\_

Signature: \_\_\_\_\_